

HOW TO REGISTER FOR WALK WITH ME HOUSTON

1. Go to www.walkwithmehouston.org. Click on the **Register** button at the top of the page.



2. On the next screen, create your new account. If you have participated in past walks, you can log in here. Continue to next step.

Get Started

 **Been here before?**
[Login to your account](#) to prefill the fields below with your information.

Name*

Email Address*
[Privacy](#)

Create Password*

[Cancel](#)

3. On the next screen, you will be prompted to select a Role. You can choose to NOT join a team (**Individual**), to **Join** an existing team, or to **Create** a new team (you will be Team Captain). If you want to join a team, a search option will pop up for you to find your team. To create your own team, select a Team Type, create a Team Name, and decide your team's fundraising goal. **Team Fundraising Goal** is what you hope your entire team will raise; *you will only be asked this if you chose to 'Create a Team'*. Continue to next step.

Registration Type

Participant Type*  **In Person Participant**

Role*

[Cancel](#)

4. The **Registration Details** screen will appear next. **Your Fundraising Goal** refers to your personal fundraising goal. You can choose to make a donation towards your goal at this time by selecting **“Yes!”** and then entering your donation amount. All in-person participants aged 12 and up are required to raise or pay a minimum of \$50, and you must check the box agreeing. You will be asked for your age group, whether you are an ESGH client (if so, choose the appropriate program), your t-shirt size, and how you heard about Walk With Me. You can leave us a note here as well. **Any field with a red * is required.**

Registration Details

Your Fundraising Goal *

Make a Donation * Yes! I'd like to make a donation toward my fundraising goal.
 No thanks.

By checking this box I understand that although registration is free people 12+ years of age must raise \$50 in order to participate and attend Walk With Me. * I understand that walkers 12+ years of age must raise \$50 to attend.

Which age group describes you? *

Currently a client of Easter Seals Greater Houston receiving services? *

What is your t-shirt size? *

How did you hear about this event? * Friend
 Family
 Easter Seals' Client
 Easter Seals' Employee
 Online
 Advertisement
 Other

Comments

Next, provide your address information and phone number. If you want to register other people to your team now, you can click on **Save & Add Another Participant**. Otherwise, click **Continue to Confirmation**.

Address Information

Street *

Apt/Suite/Other

City *

State/Province *

Zip/Postal Code *

Country *

Phone *

Mobile Phone (Optional)

Sign up for text alerts? ⓘ

[Cancel](#)

- When you select **Save & Add Another Participant**, this screen will come next. If you have registered a participant in the past, they will appear in a drop-down box under “Previous Participant” for you to select. If you have not registered the participant in the past, select “Create a New Participant”. Enter the requested information about your team mate, including if they share your address, their relationship to you, and whether you or they will manage their fundraiser page and receive emails about their fundraising progress. Continue to next step and enter all information accordingly. You can add more participants (up to 10 at a time) under your account. Once completed, click on **Continue to Confirmation**.

Registration Type Participant 2

Registration Type Participant 2

Participant* **Previous Participant**
Choose a participant that you've registered for a previous event.

✓
Baby McBabyface

Create a New Participant

Use my address for this participant

Participant Type* **In Person Participant**



Team Teamy McTeamface

Participant* **Previous Participant**
Choose a participant that you've registered for a previous event.

Create a New Participant

✓
Name*
Baby2

McBabyface

Use my address for this participant

Relationship to You* Child

I will manage this participant's fundraising page and receive email about their fundraising progress.

Participant Type* **In Person Participant**



Team Teamy McTeamface

- Review your team details. Make sure the information is correct. If you need to **edit** team members or **remove** them, do so here.

Complete Registration

Please review your details and complete your registration below.

Team Details

Team Name Teamy McTeamface

Team Captain Mommy McMomface

Team Fundraising Goal \$5000.00

Team members

> Mommy McMomface (You)

> Baby McBabyface

+ Save & Add Another Participant

If on step 4 you selected “Yes!” to **Make a Donation**, credit card payment information will go here. Click on **Pay with Credit Card**, and fill in your card details in the window that pops up. You will also see a box you can tick that allows you to cover Easter Seals’ processing fees, if you would like to contribute.

Donation & Payment Information

Give 100% to the organization? Yes! I'd like to cover processing costs.

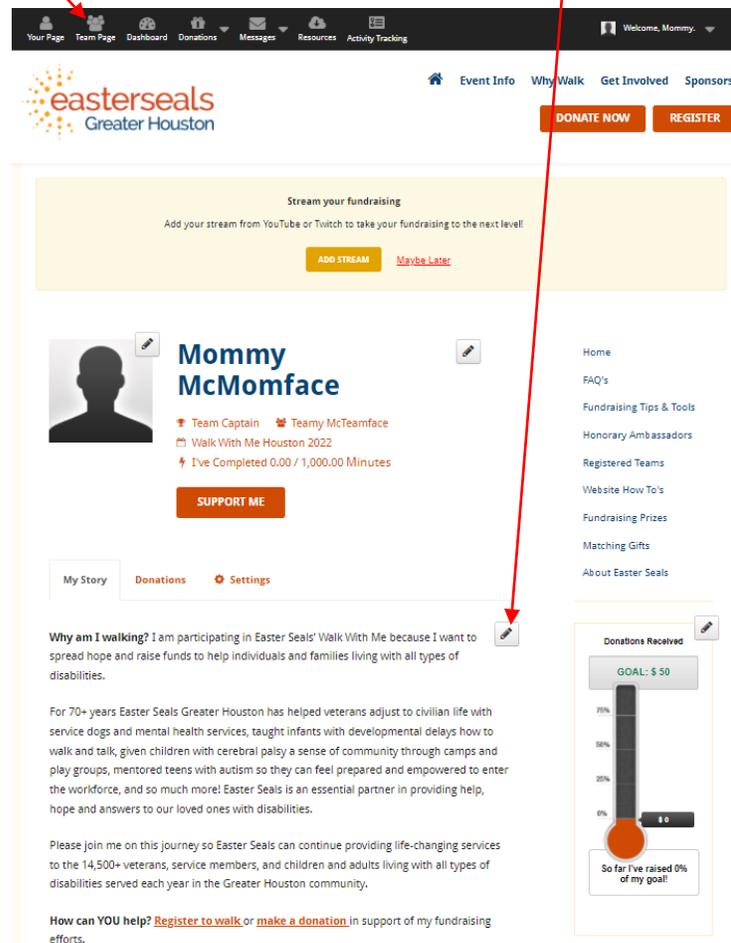
Additional Donation	\$50.00
Processing Fee	\$2.50
Total Billed Today	\$52.50

Payment Method *    

[PAY WITH CREDIT CARD](#) [Cancel](#)

Otherwise, click on **Complete Registration!**

- YOU ARE NOW REGISTERED!** If you like, you can now Customize Your Page and Team Page.
- Your Page** and **Team Page** are where you can edit and individualize your and/or your team’s public fundraising page(s), including images, video, and verbiage. Wherever you see a pencil, you can click on it to edit that section or item. Down the right side of the screen are many useful links for information and for sharing your page.



The screenshot shows a user's fundraising profile on the Easter Seals Greater Houston website. The profile is for 'Mommy McMomface', who is a Team Captain for 'Teamy McTeamface' in the 'Walk With Me Houston 2022' event. The profile includes a 'SUPPORT ME' button, a 'Why am I walking?' section with a pencil icon for editing, and a 'Donations Received' section with a progress bar showing 0% of a \$50 goal. The navigation menu at the top includes 'Your Page', 'Team Page', 'Dashboard', 'Donations', 'Messages', 'Resources', and 'Activity Tracking'. The right sidebar contains links for 'Home', 'FAQ's', 'Fundraising Tips & Tools', 'Honorary Ambassadors', 'Registered Teams', 'Website How To's', 'Fundraising Prizes', 'Matching Gifts', and 'About Easter Seals'.

9. The **Dashboard** is your homepage, where you land every time you log in. From here you can create fundraisers on social media, check your stats, and scroll for different ideas to improve your WWM fundraising efforts.

The screenshot shows the Easter Seals Greater Houston dashboard for the Walk With Me Houston 2022 event. The top navigation bar includes links for 'Your Page', 'Team Page', 'Dashboard', 'Donations', 'Messages', 'Resources', and 'Activity Tracking'. The main header features the Easter Seals logo and navigation links for 'Event Info', 'Why Walk', 'Get Involved', and 'Sponsors', along with 'DONATE NOW' and 'REGISTER' buttons. The dashboard title is 'Dashboard Walk With Me Houston 2022', with event details: 'Event Date: 04/23/2022 Houston, TX / Team: Teamy McTeamface Captain: You'. There are two tabs: 'Your Fundraising' (selected) and 'Your Team Fundraising'. A large section titled 'Fundraise on Facebook' features a Facebook icon and a 'CREATE A FACEBOOK FUNDRAISER' button. Below this is a 'Your Stats' section with six cards: Team Rank (1/2), Overall Rank (194/238), Donor Emails Sent (0), Donations Received (0), Largest Donation (\$0.00), and Average Donation (\$0.00). A right-hand sidebar contains a list of links: Home, FAQ's, Fundraising Tips & Tools, Honorary Ambassadors, Registered Teams, Website How To's, Fundraising Prizes, Matching Gifts, and About Easter Seals. At the bottom of the sidebar is a 'Your Fundraising' section with links: View Your Page, Edit Registration Questions, Make a Donation, View Donations Received, Register Another Participant, and Create a Facebook Fundraiser. Below this is an 'Ask Friends to Donate' section with social media icons for Facebook, Twitter, and LinkedIn.