

## Activity Tracking Feature

Step 1: Click 'Activity Tracking' on the top menu bar



Activity tracking begins on February 2, 2021 8:00 AM and ends on April 24, 2021 8:00 AM.

0.00 / 10,000.00 Minutes

Your Progress

0.00 / 10,000.00 Minutes

Team Progress

[+ LOG ACTIVITY](#)

You haven't logged any activities yet!

[f](#) [t](#) [v](#) [p](#) [i](#)

- Home
- FAQ's
- Fundraising Tips & Tools
- Honorary Ambassadors
- Registered Teams
- Website How To's
- Fundraising Prizes
- Matching Gifts
- About Easter Seals

Step 2: Click 'log activity'

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0.00 / 10,000.00 Minutes

Your Progress

0.00 / 10,000.00 Minutes

Team Progress

[+ LOG ACTIVITY](#)

You haven't logged any activities yet!

Step 3: Enter minutes completed, activity date and activity description (i.e. walking, running, strolling, rolling) then click save



### Log Activity

Minutes Completed\*

Activity Date\*

Activity Description

[SAVE](#)