



CHAIR

Recruitment Chair

RECRUITMENT CHAIR

Description:

The Recruitment Chair will assist in securing and executing our attendance at local acquisition events to help promote Team NPF Cycle.

Role:

- Secure our attendance at one to two area events per month to help promote Team NPF Cycle (*this will also include attendance at area bike shops/weekend rides*). If there is an expectation of payment to attend, Chair will work with NPF staff to secure the contract and the funds. NPF staff will have a calendar of events that will be provided to get things started.
- Recruit volunteers to attend events. You will be able to present the events at the committee meetings and display a volunteer sign-up sheet (*all committee members should attend two to three events per year*).
- Chair will ensure volunteers bring all items needed to the acquisition event (*print materials, banners, displays etc.*) or supply the materials to a lead volunteer. NPF staff will provide "Team NPF Cycle in a box" to keep on hand with all of the materials needed.
- Chair will report out at each committee meeting. NPF staff will provide you with the registration statistics to share.
- Recruit additional volunteers to serve on committee

Time Commitment: Approximately 8-10 hours per month, with additional hours needed two months before event.

6600 SW 92nd Ave., Suite 300 | Portland, OR 97223-7195 | 800-723-9166 | Fax 503-245-0626
1800 Diagonal Rd., Suite 360 | Alexandria, VA 22314 | Fax 703-739-9800

www.psoriasis.org