

#### How to Edit your Team's Goal and Page URL

### Login

Go to the NAMIWalks website and click the **LOGIN** button at the top of your screen. Log in with your with your username and password.



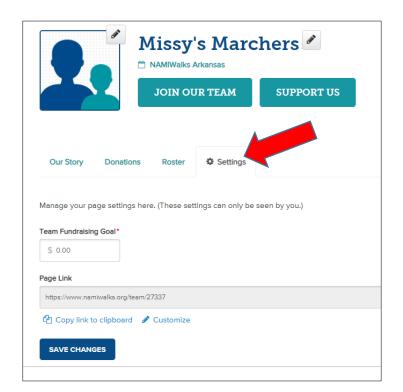
#### Step 1:

Click on the **Team Page** on the top menu bar of your page.



#### Step 2:

Next click on the Settings Tab.



# **Step 3: Change Team Goal**

Scroll down to find the **Team Fundraising Goal** box. Type in your new goal here. You may change your goal as often as you like, and increase it whenever you reach it.



# How to Edit your Team's Goal and Page URL, Continued

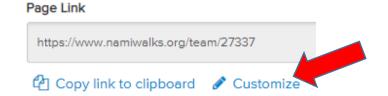
### **Step 4: Customize Team URL**

In the **Team Page Information** box, you can create a personalized URL to your team's NAMIWalks page.

Click on the **Customize** option.

Type in the name that you would like to change the URL to. Do not use spaces. A Best Practice is to use all or part of your team name plus the year.

Example: MissysMarchers2019



#### Page Link

MissysMarchers2019

Cancel

https://www.namiwalks.org/team/MissysMarchers2019

# Step 5:

Always remember to click Save Changes.

SAVE CHANGES