

If you have registered another participant and are managing their NAMIWalks account, follow the instructions below.

Login

Go to the NAMIWalks website and click the LOGIN button at the top of your screen. Log in with your username and password.



Step 1:

Once you are logged in, click on the Welcome tab at the top. Select Change User from the drop-down list.



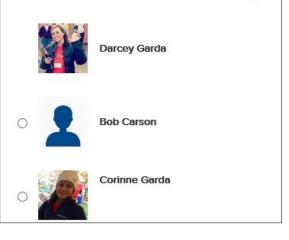
Step 2:

This will take you to a page featuring the participants that you registered. Click the button next to the participant whose page you wish to manage.

Then scroll down and click the Change User button.

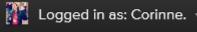


Choose a user to manage



Step 3:

Now the Welcome tab at the top will show that you are logged in as that person.



continued next page

Step 4:

At this point, you may edit their profile, add offline donations, update their walker web page or any of the things you can do on your own NAMIWalks dashboard.



Step 5:

When you are done, remember to click **Change User** on your participants' dashboard, as shown.

Or you may do so by using the drop-down list on the Welcome tab at the top:

👫 Lo	gged in as: Corinne.	-
	Profile	
	Donations Given	
	Settings	
	Change User →	
NAME	Logout	



Step 6:

Choose yourself to log in as, and remember to click the **Change User** button at the bottom.

Change User

If you need assistance, contact your Local Walk Manager.