

Quick Guide to Create a CRS Rice Bowl Community Giving Page

This guide will help you establish an online CRS Rice Bowl giving page for your community to turn in their Lenten gifts virtually.

- 1 As a coordinator of CRS Rice Bowl, you can create a page for your community to virtually turn in donations. Select **“Register Now!”**



- 2 Enter your information to create your user account (orange) or log in if you have participated in one of or events before (purple). Then select **“Continue to Next Step”** (green).

Get Started

 **Have you been here before?**
[Login to your account](#) to pre-fill the fields below with your information.

Email Address

[Privacy](#)

Create Password: [Show](#)

[CONTINUE TO NEXT STEP](#) [Cancel](#)

- 3 Select the **Team Type** that best reflects your community (orange) and then select “Continue to Next Step” (green).

Registration Type

Participant Type* Team Captain

Role* Create a Team

Team Type*

Chapter/Club

Selecciona para Comunidad de Solidaridad

Global Fellows

Selecciona para Global Fellows.

Other

Selecciona para Otro equipo.

Parish

Selecciona para el equipo parroquial.

School

Selecciona para Equipo escolar.

Seminary

Selecciona para Equipo de Seminario.

University

Selecciona para el equipo Universitario.

CONTINUE TO NEXT STEP

Cancel

- 4 Once you select a team type, you will be asked to enter your **Team Name** (orange) and your team **Fundraising Goal** (purple). Your team’s name should be the name of your parish, school, etc. Your goal represents your community’s goal for its CRS Rice Bowl Lenten gifts. Select **“Continue to Next Step.”**

- 5 Complete the **Registration Details** section as applicable. If possible, make the first gift for you team to get your team’s fundraising started.

- If possible, **make a donation** (orange).
- Enter in the **name of your community** (may be the same as your team’s name) and select the **diocese in which you are located** (teal). This is necessary as 25% of the funds raised remain in your diocese for local outreach.
- Enter in your personal **salutation**— this is because you are team lead (purple).

Address Information

- Enter the **mailing address** and **phone** for your team (**blue**). If the team does not have a mailing address, use your address as team captain.
- Select **Continue to Confirmation** (**green**).

Street* 5800 St Lawrence St

Apt/Suite/Other

City* Detroit

State/Province* Michigan

Zip/Postal Code* 48210

Country* United States

Phone* 410-951-7358

Mobile Phone (Optional) 123-123-1234

Sign up for text alerts? ?

+ Save & Add Another Participant

CONTINUE TO CONFIRMATION Cancel

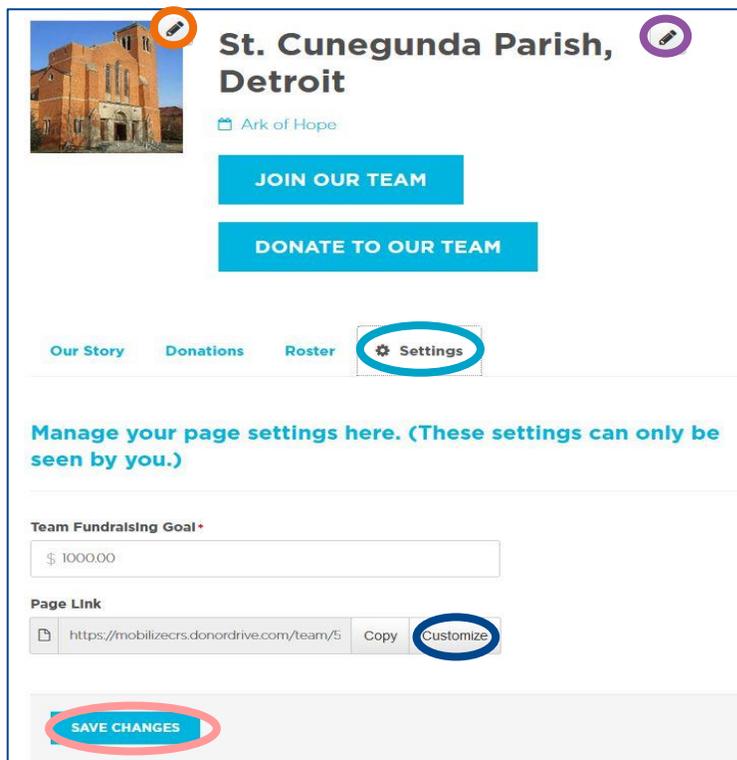
- 6 Confirm your team's details and then, then select **"Complete Registration"** (**orange**). When the pop-up box appears, select **"View Your Team Page"** (**green**).

COMPLETE REGISTRATION! Cancel

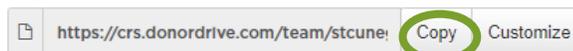
Thank You! ✕

VIEW YOUR TEAM PAGE

- Now it is time to customize your CRS Rice Bowl giving page—this is the page you will be sharing with community members, family, friends and supporters! Select the **pencil icon** to customize your page with a picture that represents your community (**orange**), edit your name if needed (**purple**). Select settings on the tab (**teal**) to get your team link. Note you can also select **“Customize”** (**blue**) so your team link ends with your community’s name instead of a random ID #. Select **“Save Changes”** (**pink**). Lastly, select **“Settings”** again (**teal**) and then select **“Copy”** (**green**) to copy the team link you want to share!



Page Link



Share your Team Link with members of your community! Consider using social media, email, text, community newsletters, etc., to promote how people can turn in their CRS Rice Bowl donations.