

## 8 Month Communications Calendar

Quick Notes:

- Tie your posts in with longer training sessions *or* mission-driven training sessions
- Set an overall prize for your top donor: Picking your costume, a plate of baked goods, etc.
- Post and email according to typical pay schedule: The first of the month, the 15<sup>th</sup> of the month

### MONTH 1

Goals	<ul style="list-style-type: none"> <li>○ One Post &amp; Email</li> <li>○ Register for your event &amp; customize your fundraising page</li> <li>○ Share with 5 new people</li> </ul>
Example post/Email	<ul style="list-style-type: none"> <li>○ What event</li> <li>○ Who Is AACR</li> <li>○ Why is this cause special to you</li> <li>○ Call to action, eg Pledge to donate \$1 per mile I run this month</li> <li>○ %link</li> </ul>

### MONTHS 2 & 3

Goals	<ul style="list-style-type: none"> <li>○ One Post &amp; Email Per Month</li> <li>○ Contact all current donors to see about matching gifts</li> <li>○ Share with 7 new people per month</li> </ul>
Example post/Email	<ul style="list-style-type: none"> <li>○ How are you preparing for the event</li> <li>○ Who is your inspiration for the event</li> <li>○ Why did you choose to participate with the AACR</li> <li>○ *training photo*</li> <li>○ %link</li> </ul>

### MONTH 4 & 5

Goals	<ul style="list-style-type: none"> <li>○ Two Posts &amp; Emails Per Month</li> <li>○ Follow up with those who haven't donated yet</li> <li>○ Update current donors on your progress to race weekend</li> <li>○ Set up a fundraising event (tag sale, happy hour, dinner party, shop day) for month 6 &amp; promote it in your network!</li> </ul>
Example post/Email	<ul style="list-style-type: none"> <li>○ Fundraising progress</li> <li>○ To support me in my %event, join me for %fundraising event on %date</li> <li>○ Who/What/When/Where/Why of event</li> <li>○ Feel free to invite family and friends!</li> <li>○ Can't make it? You can still support the cause by donating to my page</li> <li>○ %link</li> </ul>

## MONTH 6

Goals	<ul style="list-style-type: none"><li>○ Three Posts &amp; Emails</li><li>○ Event Reminder</li><li>○ Event Day (f you scheduled a fundraiser to support your goal)</li><li>○ Send Thank you emails Post-Event</li></ul>
Example post/Email	<ul style="list-style-type: none"><li>○ Pictures from your fundraising event</li><li>○ Thanks for attending</li><li>○ Couldn't make it? You can still support the cause by donating to my page</li><li>○ %link</li></ul>

## MONTH 7

Goals	<ul style="list-style-type: none"><li>○ Weekly Posts &amp; Emails</li><li>○ Increase fundraising goal</li><li>○ Set number of donations to earn vs. amount of money</li></ul>
Example post/Email	<ul style="list-style-type: none"><li>○ Time left until event</li><li>○ \$ away from our fundraising goal</li><li>○ Impact of fundraising</li><li>○ Mission for fundraising</li><li>○ Call for 2x donors</li><li>○ Thank your top donors publicly</li></ul>

## MONTH 8

Goals	<ul style="list-style-type: none"><li>○ Weekly Posts &amp; Emails</li><li>○ Week of Event Daily Posts &amp; Emails</li><li>○ \$ to goal</li><li>○ Thank new donors publicly</li></ul>
Example post/Email	<ul style="list-style-type: none"><li>○ Time left until event</li><li>○ Final push for donors</li><li>○ 88 cents of every dollar</li><li>○ %link</li></ul>