

2021 Career Development Award

Letter of Intent Specifications



The LiveLikeLou Foundation Career Development Award is a financial grant with an annual payout value of up to \$100,000, for up to two years—to be awarded beginning December 2021, to a junior ALS investigator or a team led by one junior ALS investigator from an R-1 institution (or equivalent research institution) focused on pre-clinical ALS research and featuring collaboration from distinct scientific disciplines, with the goal of acquiring data needed for an NIH-level R01 grant proposal.

PLEASE review these application specifications before creating your application.

The application form does not allow you to save and return to it at a later time, so you will want to have all information ready to plug into the form and all files ready to upload before you begin.

Items **highlighted in yellow** require a file upload.

Letter of Intent Specifications

Due: July 15, 2021, and must be submitted via link provided in email invitation.

Applicant Details:

- Full name
- Mailing address
- Email address
- Phone number
- Name of institution
- Department
- Department head name
- Department head email address
- Department head phone number

Research Project Details:

1) Title of proposed project

2) *Lay Summary and Abstract of proposed research (not more than 3 pages in PDF format)

- Intended significance of project, including any important questions that will be answered as a result or novel methodologies used (not more than one page in PDF format)
- Goals to be accomplished during the project
- Summary of methodology
- Facilities/Locations of research activities

3) Budget summary (not more than 1 page in PDF format)

- Summary of year one budget
- List of all other financial support committed to the project, including governmental, institutional or private grants

4) Key personnel

- Investigator
 - Anticipated % of total investigator or collaborators effort to project in year one
 - Curriculum vitae including list of publications in past 3 years (submitted via PDF)
- Collaborators (if applicable)
 - Anticipated % of total collaborators effort to project in year one
 - Curriculum vitae including list of publications in past 3 years, annual salary and budget managed (submitted via PDF)
- Project Mentor (if applicable)
 - Description of his/her role in the project and how they will advance the career(s) of the investigator
 - Curriculum vitae including list of publications in past 3 years (submitted via PDF)

***Lay Summary and Abstract Guidelines:**

The Lay Summary should be a concise, succinct, and non-technical summary of your proposed project in terms that would be understood by a general audience.

- Avoid abbreviations except for those in common use such as ALS, DNA, RNA and so forth.
- One year budget should include high-level expected expenses and all financial resources committed project.
- Please list ALL facilities available for conducting the proposed research project, include laboratory space, clinical facilities, animal facilities, computer facilities, office space, clerical staff and major equipment available. Identify by name and address any facilities that are not part of the sponsoring institution and describe the arrangements made for using those off-site facilities.

The Abstract section should be a succinct summary in scientific terms that would be understood by a technical audience. Since this summary may be public information, do not include any proprietary or confidential information. Do not summarize past accomplishments or cite literature in this section.

General Guidelines for all LiveLikeLou Career Development Award Applicants:

1. Incomplete, late, or improperly prepared applications will not be reviewed.
2. Career Development Award applications are limited to one application per lab per application cycle.
3. Applications and all supporting documents must be submitted in English.
4. Request support in U.S. dollars (\$) only. Awards are no more than \$100,000 per year including indirect costs (maximum of 10%).
5. Subcontracts are only permitted to those institutions identified in the Career Development Award.
6. To facilitate proper review of your application please remain succinct and limit the sections of your letter of intent and detailed application to the guidelines provided, including figures and legends, with .5 margins and in 11pt font only.
7. If vertebrate animals or materials will be in use, your institutional animal care and use policies must be included in detailed application.
8. Any appendix material is limited to one (1) unpublished manuscript or preprints or manuscripts accepted for press but not yet published and must be uploaded to the application with the acceptance letter/correspondence. Do not attach manuscripts, abstracts, or reprints already published. These attachments will be deleted from your application. All should be provided as PDF.
9. Any potential conflict of interest the co-Investigator(s) or mentor may have relating to the project must be revealed. Such conflict would include, but may not be limited to, having a proprietary interest that may be affected by the outcome of a research project.
10. It is expected that LiveLikeLou Foundation grantees will observe the highest ethical standards in the conduct of research. Please attach a one-page explanation if a conflict of interest exists.