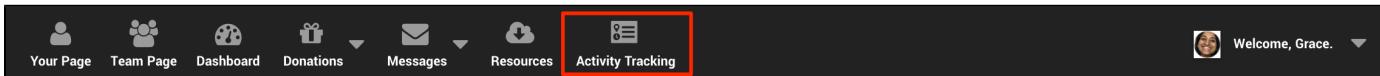


Active Impact for Constituents

Overview

Active Impact™ allows you to easily keep track of your activity to move you closer to your overall activity goal. When viewing the Activity Tracking tab, you'll be able to log activity, edit your personal and/or team activity goal, and view your current streak or longest streak, which will help motivate you and your team to keep being active towards your goal. When viewing your personal or team fundraising page, friends and family will see how much activity you've completed, such as how many steps or miles you've already accomplished.



- How to Set a Personal Activity Goal
- How to Set a Team Activity Goal
- How to Log Activity
- How Friends and Family Can View Your Activity Progress

How to Set a Personal Activity Goal

If Activity Tracking is enabled for the participant type you registered under and the organization for which you are fundraising allows your participant type to set a goal, you'll have the option to update your activity goal and log your activity to reach your goal.

1. Log in to your **Fundraiser Portal**.
2. Click **Activity Tracking**.
3. Click the pencil icon for **Your Progress**.
4. Under **My goal to complete is:** enter your activity goal.
1. Note: If you are a team captain, you will also see **My team's goal to complete is:**

A screenshot of a web page for a '5K FUN RUN' event. At the top, there's a navigation bar with links for 'HOME', 'FUNDRAISING TIPS', 'ABOUT US', 'FAQS', 'PARKING', and 'TEST'. Below the navigation, a banner says 'We're ready for COVID-19. Learn more'. A progress bar shows '8 MONTHS 2 DAYS 15 HOURS' until the event. On the left, there's an 'Activity Track' section with a progress bar showing '0.00 Miles' and 'Your Progress'. In the center, a modal window titled 'Activity Goal' is open. It contains two input fields: 'My goal is to complete:' with '1000 Miles' and 'My team's goal is to complete:' with '10000 Miles'. At the bottom of the modal are 'SAVE GOAL' and '+ LOG ACTIVITY' buttons. The background of the page shows a dark teal footer with '© 2020 Privacy Contact' and the 'DonorDrive®' logo.

5. Click **Save Goal**.

You can update your activity goal during the Activity Tracking dates set by the organization you are fundraising for by following the steps above.

How to Set a Team Activity Goal

If Activity Tracking is enabled for the team type your team is created under and the organization for which you are fundraising allows your team type to set a goal, you'll have the option to update your team's activity goal *if you're a team captain*.

1. Log in to your **Fundraiser Portal**.
2. Click **Activity Tracking**.
3. Click the pencil icon for **Team Progress**.
4. Under **My team's goal to complete is:** enter your team's activity goal.
5. Click **Save Goal**.

You can update your team's activity goal during the Activity Tracking dates set by the organization you are fundraising for by following the steps above.

How to Log Activity

1. Log in to your **Fundraiser Portal**.
2. Click **Activity Tracking**.
3. Click **Log Activity**.

The screenshot shows the Activity Tracking section of a fundraising website for a "5K FUN RUN". The top navigation bar includes links for Your Page, Team Page, Dashboard, Donations, Messages, Resources, and Activity Tracking. A welcome message for Grace is displayed, along with a COVID-19 notice. Below the header, there are three summary boxes: "50.00 Miles" (Your Progress), "0.00 Miles" (Team Progress), and "1" (Current Streak). A large red arrow points to the "+ LOG ACTIVITY" button. The main table lists one activity entry: "July 31" with "50" miles and the description "Ran with friend". Navigation arrows at the bottom indicate viewing 1-1 of 1.

4. For **Units** (such as steps, miles, kilometers, minutes, or reps), enter your amount you've completed.
5. For **Activity Date**, select the date you completed this activity.
6. For **Activity Description**, enter a description of the activity you completed, such as "Walked with Mom." (*optional*).
7. Click **Save**.

We're ready for COVID-19. Learn more

8 MONTHS 2 DAYS 15 HOURS

5K FUN RUN

Activity Track

Miles Completed*
15

Activity Date*
07/31/2020

Activity Description (Optional)
Walked with Mom

SAVE

FAQS PARKING TEST

50.00 Miles
Your Progress

Date
July 31

Viewing 1-1 of 1

+ LOG ACTIVITY

How Friends and Family Can View Your Activity Progress

1. Log in to your **Fundraiser Portal**.
2. Click **Your Page**.
3. View **I've Completed X Activity**.

1. Note: The activity may be listed as steps, miles, kilometers, minutes, or reps. For this example, Grace has completed 350 miles.

5K FUN RUN

HOME FUNDRAISING TIPS ABOUT US FAQS PARKING TEST

Grace Smithson

Team Captain Team DonorDrive 5K Fun Run

SUPPORT ME

\$525 RAISED GOAL \$1,000

NEXT MILESTONE \$650: The Big One

See All Milestones >

HOME ABOUT THE RUN PARKING FAQS

MY STORY DONATIONS

I'VE COMPLETED
350.00 Miles